



**Alberta Horse Trials Association
Annual General Meeting Zoom
Meeting
November 14, 2020 1:30 PM**

1.0 Call to order @ 13:37

- 2.0 Those attending:** Kelsey Soldan, Cristin Embury, Kristine Haut, Carly Moore, Aislyn Havell, Alexis Soltice, Amanda Morley, Audrey Van Leeuwen, Amanda Thibodeau, Amy West, Andrea Thornber, Becky Galbraith, Charlene Thomas, Christine Baurenschmidt, Coreena Koschewski, Lis Allum, Erin Luff, Jenn Smart, Jessica Kerschbaumer, Joan Barbour, Kathleen Weare, Kathleen Ziegler, Kristyn O'Byrne, Krysta Goodkey, Rebecca Taylor, Sarah Simpson, Sharon Roberts, Sheilagh O'Leary, Shelby Friesen, Sherri Flundra, Tanja Minder, Ulrika Wikner
- **Quorum required for AGM to proceed: 25 Senior Members or 5% of Total 2020 Senior Membership (273 @ 5% = 13), whichever is the lesser***

3.0 Welcome (Kris Haut)

Today's meeting is being held virtually due to the COVID-19 pandemic and the current government restrictions prohibiting indoor gatherings of more than 15 people.

4.0 Motion to waive any irregularities with the annual meeting

Cristin Embury motions to pass the following resolution:

Be it resolved that any irregularities associated with today's annual meeting are hereby waived.

Kelsey Soldan seconds. Motion carried without dissent.

5.0 Amendments to the Bylaws (Cristin Embury)

- 5.1 The board is recommending amending section 5 of the bylaws to allow for virtual meetings and electronic voting.

5.2 SPECIAL RESOLUTION – Amendments to Bylaws

Special Resolution (Bylaw no. 5) requires approval of a 2/3 majority votes cast by the members of the Association entitled to vote at the meeting.

WHEREAS the Board of Directors of The Alberta Horse Trials Association has considered the Bylaws and recommends amendments to the Bylaws; and,

WHEREAS the Board requires ratification of this proposal (Bylaw no. 5) through a special resolution.

THEREFORE BE IT RESOLVED that the Bylaws be amended as follows:

BYLAWS

1. Section 5 of the Bylaws be amended to add the following:

10.2 Meeting by Electronic Means

Subject to the consent of the Directors, the Association may determine that the meeting shall be held entirely by means of a telephonic, electronic or other communication facility that permits all participants to communicate adequately with each other during the meeting, provided the Association makes provision for electronic voting at such meeting in accordance with Section 5.9

2. Section 5.9 of the Bylaws be amended to add the following:

Electronic voting - any vote referred to in Section 5.9 may be held, partially or entirely by means of a telephonic, electronic or other communication facility, if the Association has made available such a facility. Any person participating in a meeting of members and entitled to vote at the meeting may vote, by means of the telephonic, electronic or other communication facility that the Association has made available for such purpose”

10.3 A vote will be conducted via Election Buddy. Polls will open at the same time as director elections; results to be announced later in the meeting

11.0 Introduction of the 2020 Board of Directors (Kris Haut)

12.0 Adoption of Agenda

12.1 Additions/Revisions

Audrey Van Leeuwen moves to adopt the agenda as presented. Joan Barbour seconds.
Motion carried without dissent.

13.0 Elections

13.1 Directors whose terms have expired:

Becky Galbraith (NOT Standing)
Sarah Simpson (NOT Standing)
Nancy Watson (NOT Standing)
Ulrika Wikner (Standing)
Kathleen Zeigler (Standing)
Jessica Kerschbaumer (Standing)

13.2 Nominations from the floor

Elizabeth (Liz) Allum nominated by Cristin Embury. Seconded by Joan Barbour.
Sherri Flundra nominated by Rebecca Taylor. Tanja Minder seconds.
Christine Baurenschmidt nominated by Amanda Thibodeau. Carly Moore seconds.
Amanda Morely nominated by Tanja Minder. Carly Moore seconds.
Jenn Smart nominated by Jessica Kerschbaumer. Joan Barbour seconds.
Rebecca Taylor nominated by Sherri Flundra. Jessica Kerschbaumer seconds.
Bryanna Tomayer nominated by Jess. Rebecca Taylor seconds.

Nominations called from the floor. No additional nominations.

13.3 Introduction of standing nominees

Kathleen Ziegler speaks.
Jessica Kerschbaumer speaks.
Ulrika Wikner speaks.
Liz Allum introduces herself.
Sherri Flundra introduces herself.

Jenn Smart introduces herself.
Letter from Bryanna Tomayer read by Jessica Kerschbaumer.
Amanda Morely introduces herself.
Letter from Christine Baurenschmidt read by Carly Moore.
Rebecca Taylor speaks.

13.4 Election via Election Buddy (results to be announced later in the meeting)

14.0 Minutes of the Annual General Meeting of November 9, 2019 (Kelsey Soldan)

Joan Barbour motions to adopt the minutes as read. Audrey Van Leeuwen seconds.

15.0 Director Reports

15.1 President's Report (Kris Haut)

15.1.1 Moment of silence for Kat Morel and Kerry On.

15.2 Treasurer's Report (Aislyn Havell)

Expenditures and income both down from budgeted due to lack of activity during the summer season.

Audrey motions to accept the treasurers report as presented. Joan Barbour seconds. Motion carried without dissent.

15.3 Athlete Development/High Performance Report (Kathleen Ziegler)

15.3.1 Introduction to the High Performance Program

- Explanation of the High Performance and Athlete Development Teams within the HP program
- Leahona Rowland is confirmed as the 2021 coach
- The program is meant to supplement and help guide a full program
- Team members receive support by getting access to clinics and training sessions, training program consultation, performance planning and skills assessment, and providing an opportunity for riders' coaches to audit clinics at no charge.
- No funding received from AHTA. A silent auction is held annually with the proceeds split 50/50 with AHTA clinics.
- Four clinics were ran in 2020 with local clinicians as COVID-19 prevented clinicians from crossing the border.

15.3.2 **2021 news:** 3 2* riders and 1 3* riders wanting to compete across the border. Without crossing the border, Alberta riders will not be able to complete the MERs needed. 2021 dates for North American Youth Championships not announced yet. EC to release horse and rider qualifying requirements in 2021.

15.3.3 **Coach Licensing:** Goal to move all coaches to minimum standard of safe sport screening and training by April 2021. In review by the EC Board of Directors. New information to be released after the review. In preparation, coaches can complete the following: police background check, first aid certification, Safe Sport e-learning, concussion e-learning.

15.3.4 EC Eventing Committee will be looking for new members in April 2021. Ideally a candidate should have a background knowledge of Athlete Development.

15.3.5 David O'Connor Talent Development and Coaching clinic dates and locations will be announced.

15.4 Clinic Report (Sarah Simpson)

Organized 4 clinics, 2 of which were cancelled.

15.4.1 July 18-19, 2020 with Leah Breakey at Alhambra Stables. COVID Friendly Wine and Cheese on Saturday Night.

15.4.2 August 1-2, 2020 Second annual Adult Retreat clinic with Jessica Kerschbaumer at Alhambra Stables. Ulrika hosted dinner and breakfast.

15.5 Communications Report (Jessica Kerschbaumer)

- Most popular form of communication is the Official AHTA Facebook Page with 1684 followers.
- 56% of users are accessing content via a mobile device
- Instagram and Twitter numbers are up slightly-likely slower due to lack of activity
- AHTA Monthly Newsletter is seeing about 5 new subscribers per month since popup was implement on the AHTA website.
- AHTA Handbook has been revamped-thanks to Tanja for her work!
- New! Event evaluation form will be forwarded to the organizers. Find it on the Competitions page on the website.

15.6 Safety Report (Kris Haut)

In progress:

- Added additional line item in the budget for safety
- Provide additional support to event sites for advanced life support ambulance
- Appoint an AHTA Director responsible for safety initiatives. Would act as liaison between event sites, the board, AEF and EC (if required), review current practices and make ongoing recommendations to the board and event sites, provide an annual safety report at the AGM and at the organizer forum. Also responsible for tracking fall statistics.
- Potentially coordinating a LandSafe Clinic: Willing to come to Western Canada but would require multiple clinics to achieve this. Current plans to hold a joint clinic with AEF. A description of LandSafe is :
LandSafe is an unmounted 2 day (approx. 4 hrs per day) training program designed to teach the best practices of fall prevention and response. The curriculum relies on one-on-one interaction as well as group learning. Riders receive ample time on the gymnastics mats where they will learn body shaping drills and exercises to reduce their rider risk in a fall scenario. On the simulator throughout the two days participants will practice a rotational fall, a rear, off the shoulder and emergency dismount.

15.7 Membership and Statistics Report (Carly Moore)

Safety statistics provided in the below link:

<http://albertahorsetrials.com/wordpress/wp-content/uploads/2020/11/AHTA-Safety-Report-2020-AGM.pdf>

Next Steps: More detail on fence descriptions- frangible technology and types of fences that cause problems.

- AHTA Rider Rep to collect course maps for submission to safety statistics
- Public survey- where did riders have problems on courses?
- Fall statistics provided by event site
- For riders upgrading- what is the success rate at each event site for their division (i.e clear result vs. refusals vs. incomplete)

15.8 Competitions Report (Tanja Minder)

Thanks to Alhambra for running two events in 2020! It looks like there will be additional events in 2021 running under a similar format as Alhambra 2020.

15.8.1 Handbook introduction

AHTA produces an annual handbook, containing pertinent information in regards to competition, dressage tests, and rules. It showcases highlights from our membership as well as information as to how riders from other disciplines can get started in the sport of eventing. It's distributed to barns, equestrian stores, clubs, mane event expo, and competitions across Alberta and is provided free of charge. If you're interested in advertising opportunities, please contact Tanja Minder at ahtacompetitions@gmail.com. Note there is early bird pricing in effect until December 15, 2020. Deadline is January 15, 2021.

16.0 Vote results

16.1 SPECIAL RESOLUTION – Amendments to Bylaws

Resolution unanimously passed.

16.2 Results of the Director election

Welcome to the board Elizabeth Allum, Sherri Flundra, and Christine Baurenschmidt!
And continuing their roles on the board are Jessica Kerschbaumer, Kathleen Ziegler, and Ulrika Wikner.

17.0 Organizer's Forum - Sunday November 15th, 2020.

It's a private meeting but if there are any items you wish to have brought forward for discussion, please contact Tanja Minder.

18.0 Round Table Discussion

18.1 Brenda Thompson plans on running the YPP program for 2021.

19.0 Adjournment

Joan Barbour motions to adjourn at 15:24